



**REQUEST FOR QUOTATION (RFQ) FOR THE APPOINTMENT OF SERVICE PROVIDERS TO DEVELOP AND IMPLEMENT A DIGITAL CREDENTIAL SOLUTION FOR SACNASP CERTIFICATES AND LETTERS**

DETAILS	
<b>Tender Number:</b>	DCS/SACNASP/08/09/2025
<b>Organ of State:</b>	South African Council for Natural Scientific Professions (SACNASP)
<b>Tender Type:</b>	Request for Quotation
<b>Province:</b>	Gauteng
<b>Date Published:</b>	08 September 2025
<b>Closing Date:</b>	19 September 2025
<b>Place Where Service is Required:</b>	SACNASP - 1 Mark Shuttleworth Street – Persekor - Pretoria – 0020
<b>Special Condition:</b>	N/A

ENQUIRIES	
<b>Contact Person:</b>	Dr Matshidiso Bailekae Matabane (Pr.Sci.Nat)
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<b>FAX Number:</b>	N/A

BRIEFING SESSION:	
<b>Is There a Briefing Session:</b>	No
<b>Is it Compulsory:</b>	No
<b>Briefing Date and Time:</b>	N/A
<b>Briefing Venue:</b>	N/A

## 1. Background

The South African Council for Natural Scientific Professions (SACNASP) is the legislated regulatory body for natural scientific professionals in South Africa. SACNASP is mandated to register, regulate and promote the practice of natural science professions, and further ensure public confidence, and maintain professional standards and ethics in accordance with the code of conduct and Natural Scientific Professions Act (Act No 27 of 2003 as amended). As a statutory body mandated to regulate and uphold professional standards, a secure digital credential verification system is a strategic necessity. Traditional forms of verification, such as static digital certificates, are increasingly at risk of misuse, forgery, and being outdated. A digital verification solution will enable real-time, reliable confirmation of registration status, ensuring that only qualified and currently registered natural scientific professionals are recognised and trusted in their professional capacity. This initiative aligns with our objective as a regulator to enhance transparency, promote public trust, and improve operational efficiency through digital transformation. The implementation of this system will serve to protect the public, assist stakeholders such as employers and clients, and reinforce the professionalism and ethical standards of the regulated community.

## 2. Objective

The primary objective of this project is to enable SACNASP to issue **secure, tamper-proof, real-time, and verifiable digital credentials (for certificates and downloadable confirmation of application letters)** for registered natural scientists. These digital credentials will:

- Provide secure, verifiable electronic certificates or digital seals as proof of professional registration.
- Enable seamless online access and integration, allowing credentials to be embedded in emails, websites, and professional profiles.
- Comply fully with applicable data protection, privacy, and cybersecurity regulations and standards.
- Enhance the credibility, authenticity, and public trust in the qualifications of registered professionals.

## 3. Scope of Work

The appointed service provider will be required to:

- Develop and implement a digital credential platform or system for SACNASP.
- Ensure real-time linkage to SACNASP's registration database.

- Generate and manage unique, secure digital certificates, downloadable letters or seals for registered scientists.
- Enable public and third-party verification of credentials via a secure platform or link.
- Provide hosting or integration with SACNASP infrastructure as required.
- Ensure compliance with South African data protection legislation (e.g., POPIA).
- Provide administrative dashboards and reporting functionalities.
- Offer user support, training, and documentation.
- Ensure the system is scalable, secure, and user-friendly.

#### 4. Deliverables

- Inception report and project plan
- Fully functional digital credential solution
- Integration with SACNASP registration systems
- Administrative and user access interfaces
- Hosting (if applicable) or deployment support
- Training and user manuals
- Technical and support documentation
- Maintenance and support plan

#### 5. Selection Criteria

The selection criteria for service providers will be evaluated on the basis of the following:

- Relevant experience and track record in developing digital credential solutions for certificates and downloadable confirmation letters of applications
- Technical approach and methodology
- Demonstration of compliance with data protection and security standards
- Proposed implementation timelines
- Pricing and cost-effectiveness
- Proven experience in successfully delivering similar services
- Qualifications and expertise of the project team
- Demonstration of having worked with statutory bodies (Government bodies).

#### 6. Submission Requirements

Interested service providers must submit the following:

- Company profile and registration documents (e.g., CK documents)
- Certified ID copies of company directors (Not more than 3 Months certified)
- Proof of registration with South African Central Supplier Database (CSD)

- Detailed project approach methodology and project plan
- Examples of similar work undertaken
- Reference letters and satisfactory ratings from previous clients (Minimum of Five (05) reference letters from satisfied clients)
- Pricing schedule on company letterhead (inclusive of VAT)
- B-BBEE Certificate
- Tax Clearance Certificate / PIN

## 7. Submission Instructions

All quotations must be submitted electronically in PDF format to: [mboneni.nethavhakone@sacnasp.org.za](mailto:mboneni.nethavhakone@sacnasp.org.za). Alternatively, Quotations may be handed over to the following address: **SACNASP**; 1 Mark Shuttleworth Street; Persequor; Pretoria; 0020  
Subject Line: **RFQ: Digital Credential Solution – SACNASP – Tender Number**  
Quotations must be received no later than Friday, 19 September 2025 -12:00. Late submissions will not be considered.

## 8. Special Note

**NB:** *SACNASP reserves the right to not make an appointment. Only shortlisted bidders may be contacted.*