



Guideline for Downloading Your Registration Certificate

The South African Council for Natural Scientific Professions (SACNASP) has recently enhanced the security features applied to registration certificates. As part of these improvements, the certificate download process has been updated to provide greater protection for registered natural scientists and to safeguard the integrity and authenticity of certificate information. Registered persons are encouraged to follow the updated download procedures when accessing their certificates through the SACNASP online system.

Important notice: The certificate download link is valid for one-time use only. In most cases where an error message indicates that the link has expired, the browser may have reopened a previously cached link instead of generating a new secure link. If this occurs, please return to your dashboard and select **View Certificate** again to generate a fresh download link. After opening the certificate page, do not refresh or reload the page, as this will cause the link to expire and the process will need to be repeated.

Please follow the steps below to download your registration certificate successfully:

Step 1: Log in to your portal using your login credentials (Link: <https://portal.sacnasp.org.za/login>).

Step 2: Select **View Certificate**. This will generate a new secure download link and open the certificate page in a new browser tab.



Step 3: On the certificate page, download and save your certificate without refreshing or reloading the page.

Step 4: If the download link expires or an error occurs, return to your portal and select **View Certificate** again to generate a new secure link. If the same error persists, clear your browser cache or try using a different browser before contacting the organisation for further assistance:

Tel: 0127486500

For e-mail enquiries:

General enquiries: sacnasp@sacnasp.org.za

Registrations Department: registrations@sacnasp.org.za (Please include the full name and reference / registration / ID / Passport number of the relevant applicant / registered scientist in the subject line of the e-mail)